

APPENDIX B

COMMUNITY BAPTIST CHURCH  
CHILD PROTECTION POLICY ACKNOWLEDGEMENT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Community Baptist Church related areas of service:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I acknowledge and certify that I have participated in training required by Community Baptist Church with regard to the Child Protection Policy.

1. On \_\_\_\_\_ (date) I read all of the published Child Protection Policy.
2. On \_\_\_\_\_ (date) I viewed the DVD entitled, *Reducing the Risk of Child Sexual Abuse*.
3. On \_\_\_\_\_ (date) I received other additional training described as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

COMMUNITY BAPTIST CHURCH  
CHILD PROTECTION POLICY

All personnel of Community Baptist Church (both volunteer and Compensated) who work with children (under 18 years of age) MUST adhere to the following policies and procedures in order to reduce the risk of child sexual abuse (see appendix A for a definition of child sexual abuse):

- 1) Participate in training on the child abuse in the following forms:
  - a. View the DVD "Reducing the Risk of Child Sexual Abuse."
  - b. Take the Child Protection Course conducted by the Community Baptist Church leadership staff (either live or prerecorded.)
- 2) Sign the "Child Protection Policy Acknowledgement" form (see Appendix B) indicating that both the above training requirements have been satisfied.
- 3) Fill out "Application of Children/Youth Work" form. (see Appendix C)
- 4) Follow these procedures:
  - a. Observe the "Two Adult Rule." Specifically, ALL work with children (under 18 years of age) require the presence of at least two adults. \*
  - b. Observe the "Six month Rule." Specifically, only those who have been members of Community Baptist Church for a minimum of six months are to work with children under 18 years of age.
  - c. Transportation for church related activities is to be provided only under the following circumstances:
    - two or more adults are present
    - if only one adult is present, one or more of the adult's children must be present. If the adult has no children of his/her own, the transportation cannot be provided.
  - d. Report all suspected instances of child abuse to the Children's Ministry Coordinator or member of the pastoral staff.
  - e. Under no circumstances should a worker discipline a child by physically striking a child.

\* The only exceptions to this policy are:

- Consent for a "one-on-one" meeting can be solicited from the child's parent/guardian. In the event consent is given, a member of the pastoral staff should be notified prior to the contact with the child.
- Sometimes the Sunday morning and Wednesday evening children's classes are structured such that a single teacher is used with a group. However, measures have been taken, such as door left open or windows in the classroom doors, that are designed to address this issue. In addition the Children's Ministry Coordinator or a designated adult has been assigned to "make the rounds" to each class periodically.